

Edward's checklist for essay writing:

Structure and format 25%

Content 50%

Grammar, punctuation and spelling 25%

Structure and format-

Essay structure- Intro, 3 body paragraphs, Conclusion,

Each paragraph has a topic sentence

Each paragraph has a clincher

Intro- attention getter

Intro- states 3 topics

Intro- includes background information or interesting facts

Body paragraph 1- clear topic sentence

Body paragraph 1- includes at least 4 details which support the topic sentence

Body paragraph 1 – clincher sentence

Body paragraph 2- clear topic sentence

Body paragraph 2- includes at least 4 details which support the topic sentence

Body paragraph 2- clincher sentence

Body paragraph 3 – topic sentence

Body paragraph 3- includes at least 4 details which support the topic sentence

Body paragraph 3 – clincher sentence

Conclusion – Restates 3 main topics

conclusion- states the most important thing to remember and why its important

Title- Essay has a title

### **Content-**

All information is correct and easily read and understood

Include 4 transition words

### **Grammar, punctuation, and spelling**

Check spelling\_\_\_\_

Every sentence begins with a capitol letter\_\_\_\_\_

Check for run-on sentences\_\_\_\_\_

Check for sentence fragments\_\_\_\_\_

compound sentences include a comma before the conjunction

correct end mark at the end of each sentence

Capitalize proper nouns

Use a comma to set apart sentence openers

Use an apostrophe to show possession

Use quotation marks before and after a speakers exact words

Use a comma to separate the dependent clause from the independent clause in a complex sentence

Use commas to seperate items in a series